



Department of Energy

Washington, DC 20585

October 5, 2004

Mr. John L. Henshaw
Assistant Secretary for Occupational
Safety and Health
U.S. Department of Labor
Occupational Safety and Health Administration
Washington, D.C. 20210

Dear Mr. Henshaw:

The September 23, 2004, memorandum from Secretary of Labor Elaine L. Chao asked each Federal Agency to look at performance and its annual targets for the 3 years of the Safety, Health and Return-to-Employment (SHARE) initiative for each of the four measures. The Department of Energy (DOE) is committed to providing a safe and healthful workplace for all of its workers. This can be seen from its relative low injury and illness rates. We fully support the goals in comparison to many other Federal Agencies filing timely notices of injuries and illness as described in Secretary Chao's memorandum. Our modified goals, which demonstrate an additional 10 percent improvement in timeliness, are presented in the enclosed table.

In order to accomplish these goals, my staff is actively promoting approaches for meeting these goals with the DOE Federal Employee Occupational Safety and Health Program Steering Committee.

Sincerely,

A handwritten signature in black ink, appearing to read "J. Spitaleri Shaw", is written over the word "Sincerely,".

John Spitaleri Shaw
Acting Assistant Secretary
Office of Environment, Safety and Health

Enclosure



Printed with soy ink on recycled paper

Enclosure

**Department of Energy
(Injury and Illness Rates)**

Fiscal Year	Total Case Rate	Lost Time Injuries Case Rate	Timeliness for Filing Notices (Percent Filed in less than 14 days)	Lost Production Days Due to Injury and Illness Rate
2003*	2.14	0.73	47.5	27.2
2004**	(2.01)	(0.71)	(49.9)	(26.9)
2005**	(1.95)	(0.69)	(54.9)***	(26.7)
2006**	(1.89)	(0.67)	(59.4)***	(26.4)

* Rates reported by Department of Labor.

** DOE goals for years 2004-2006.

*** New Timeliness Goals